

Robert W. Spires

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Athens, Georgia 30606

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CAREER OBJECTIVE

Teaching Social Science grades 7-12

Sponsoring extra-curricular activities, sports and clubs

EDUCATION

- 1989-1993 Bainbridge High School, Bainbridge, Georgia
- 1993-1994 Bainbridge College, Bainbridge, Georgia
- 1994-1995 Truett McConnell College, Watkinsville Georgia
- 2001-2004 The University of Georgia, Athens, Georgia
 - Bachelor of Science in Education—May 2004
 - Major: Social Science Education
 - GPA: 3.39/4.0
 - Presidential Scholar (3 semesters)
 - Dean's List (2 semesters)

CERTIFICATION

T-4 Georgia teaching certification is currently applied for—active May 2004

Praxis certification examinations passed

Integrated Technology course and certification

EMPLOYMENT AND EDUCATION RELATED EXPERIENCE

08/02-
present

Program Tutor

Homeless Education Program

Clarke County School District

Athens, Georgia

- Provided direct tutoring services to homeless students enrolled in the Clarke County School District
- Met weekly with students at the Athens Area Homeless Shelter, Advantage Women's Services residential drug and alcohol treatment facility, Project Safe battered women's shelter, numerous Clarke County school facilities in addition to home-based tutoring once families acquired housing
- Planned activities for students including group, individual, and computer based instruction
- Coordinated with students, families, shelter and school staff
- Documented interventions for program grant

01/04-
04/04

Student Teacher

Monroe Area Comprehensive High School

Walton County School System

University of Georgia Student Teaching Internship

- Completed student teaching experience in the field of Social Science Education
 - Observed instruction, prepared lesson plans, facilitated classroom exercises and discussions, parent/teacher conferences
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08/03-12/03 Student Teaching Practicum

Clarke Central High School
Clarke County School District
Athens, Georgia

- Observed 11th and 12th grade CP and AP level government and civics classes
- Planned and implemented a two day lesson plan involving a debate and mock city council meeting
- Worked with students on current issues assignments

05/01-05/02 Director of Promotions and Publicity

Backburner Records
Athens and Winder Georgia

- Coordinated with record labels, radio stations, music magazines, local and national publications, websites, and retail music stores in order to promote bands and musicians associated with Backburner Records

01/97-07/01 General Production Manager

Knockdown Frameworks
Athens, Georgia

- Supervised and managed the daily operation of a furniture manufacturing company
- Trained and supervised all staff members on safety issues, company policies, and production procedures
- Coordinated crew schedules and payroll
- Responsible for prioritizing daily tasks and coordinating efficient production
- Accountable to customers for accurate orders and quality workmanship
- Shipping and receiving
- Clerical duties

1995-1997 Customer Service and Clerical

Dial America
Athens, Georgia

- Representing major companies during advertising campaigns
- Assisting management with new accounts and data entry
- Problem solving with customers
- Clerical Duties

Related Expertise

Computer Skills

Microsoft Word, Excel, Power Point, Publisher, Access, Adobe Photoshop, Adobe Acrobat, Inspiration, Timeliner, Angelfire Web Design, Secureshell FTP, Media Player, Mixonic, Grabit, Finale

Music

Vocalist, Multi-instrumentalist and Music Recording
